

KINISTINO CEMETERY

POLICIES

REVISED 2013

DEFINITIONS

Base – The bottom or lower portion of a monument

Cemetery – Means the land set apart for, or used as, places for the interment of human remains and includes a place where human remains have hitherto been buried.

Cremains – Means the ashes of a human body which has been cremated.

Foundation – Is a concrete slab for the purpose of supporting monuments and constructed flush with ground level.

Lot – Is a subdivision of land in the Cemetery for the purpose of burial of more than one person.

Marker – Is a memorial of marble, granite, bronze or other material as approved by the Board of Directors, flush with the ground.

Monument – Is any structure in the cemetery erected or constructed above the ground on any plot for memorial purposes. The monument shall be constructed of marble, granite, bronze or other material approved by the Board of Directors.

Plot/Grave – Is an area of land for the purpose of a single burial.

Section – Is an area of more than one lot.

GENERAL REGULATIONS:

1. No grave for the burial of an adult shall be less than six feet in depth from the surface of the ground surrounding the grave, and no more than one body per grave shall be allowed, except however, a maximum of three ash remains may also be interred. Four ash remains may be interred with no interred body in the following order: head, middle and foot.
2. Cremains shall be buried no less than two feet in depth from the surface of the surrounding ground.
3. No interment of two or more bodies shall be made in one grave except in the case of parent and child concurrently or two infants buried concurrently in one casket, subject to applicable legislation.
4. The Board or any employee thereof shall not be held responsible for any mistakes resulting from lack of precise instructions regarding the grave space where an interment is to be or has been made.

5. Twenty four (24) hours notice, including one business day, exclusive of Saturdays, Sundays, Public and Statutory Holidays **must** be given to the town office before an interment or disinterment takes place.
6. All persons while in the Cemetery shall do so at their own risk, and shall be and remain responsible for any injury or other loss, whether to person or property at the Cemetery. The Board of Directors and its employees shall not be responsible for any such loss or injury, including loss, injury or damage to monuments or markers.
7. All persons while in the Cemetery shall conduct themselves in a quiet and orderly manner.
8. All persons are strictly prohibited from picking flowers, wild or cultivated, breaking or injuring of trees, shrubs or plants, or from writing upon, defacing or injuring any property memorial, fence, or other structure within the Cemetery grounds.
9. Vehicles in the Cemetery shall travel only on the roadways provided for that purpose and shall not travel at a greater rate of speed than 15 km/hr.
10. Permanent structures of any kind other than monuments or markers are prohibited in the Cemetery.
11. No A.T.V.'s or Snowmobiles shall be allowed within the limits of the Cemetery.
12. Arrangements will be made to have snow removed from the gates and road for the purpose of a winter funeral pending a minimum of 24 hours notice to the Town Office.

GRAVE SALES

13. Sale of graves will be done in an orderly fashion. Whenever possible, graves will be sold in order to minimize disruption of existing graves.
14. Plot prices are \$100.00 each. Additional cremains burials are \$50.00 per occupant to a maximum of four. (see General Regulations #1)

REQUEST FOR SPECIFIC GRAVES

15. The Board of Directors may consider requests for specific graves or graves in specific locations by persons provided that:
 - a) The request does not disrupt the Cemetery's maintenance and operating plans, and
 - b) In case of dispute, the Board decision is final
16. It is the responsibility of the owner, his/her heir, executor or administrator, to maintain a current address for service in the Town of Kinistino office.
17. The administrator at the Town of Kinistino Office shall keep :
 - a) an accurate account of all monies received therefrom and of all expenditures made in connection with the Cemetery

- b) the name and description of each grave in the Cemetery
 - c) the name and description of the owner information and of every transfer thereof;
18. No grave shall be used for any other purpose than for the burial of the human dead.
 19. Cemetery graves shall not be resold but may be transferred back to Kinistino Cemetery
 20. A grave may be transferred upon notice to administrator at Town of Kinistino Office.

MONUMENTS AND MARKERS;

1. All Monuments, markers and foundations shall be installed entirely within the plot for which it was intended.
2. No person shall place or erect in the Cemetery any monument without permission from the Board, The administrator at the Town of Kinistino Office **must** be informed
3. All monuments shall be manufactured of granite, marble, bronze, or other material approved by the Board.
4. All markers shall be manufactured of granite, hard marble or bronze.
5. The initial monument or marker for each plot must be placed at the head of the grave.
6. Each monument placed at the head of the grave shall be set on a concrete foundation of a minimum thickness of 4". The upper surface of each foundation shall be to ground level and in each case the foundation shall project 6" on all sides of the base of the monument to be erected thereon.
7. Each marker placed at the head of the grave or on the plot will not require a foundation if they have a minimum thickness of 3". If the minimum thickness is less than 3" all markers must be either embedded into concrete with a minimum thickness of 4" or be placed on a foundation with a minimum thickness of 4".
8. There shall be not more than one monument or one marker permitted on each plot except where cremated remains are to be buried in an occupied grave with an existing monument or marker. In such cases, additional markers would be allowed providing the markers are set in the proper location (see General Regulations #1) and at ground level. They must not exceed the specifications for a single or double monument.

MONUMENT IN DISREPAIR

1. The Board of Directors may declare any monument, marker or other structure in the Cemetery to be in a state of disrepair or of unacceptable quality and will contact family where possible.
2. Where it is not possible to contact family it will be the Board decision to replace/repair monument, marker, or other structure.

CARE OF GRAVES

1. The Board shall have the general care of the entire Cemetery. The owners of the graves shall observe all rules and regulations passed from time to time by the Board for keeping the graves in order.
2. No permanent structure or material shall be constructed, placed or planted in or around any plot other than for the purposes of operating the cemetery as authorized by the Board.
3. The Board may make decisions to remove any permanent structure or material erected before the passing of this bylaw, when it reaches a state of disrepair as determined by the Board.
4. The Cemetery employees shall have authority to remove all floral designs, flowers, weeds, trees, shrubs or plants of any kind from the Cemetery as soon as, in the judgement of the Board, they become unsightly, dangerous, detrimental or diseased.
5. **The use of soil sterilants or any other chemical is strictly prohibited on all lot, graves and surrounding areas.**

FLORAL ARRANGEMENTS/PATIO LIGHTS ETC

1. Cut flowers, including artificial flowers, and/or fraternal emblems shall be permitted, provided that the flower container and/or emblem is permanently secured to the base of marker.
2. The Cemetery employees will remove or prevent the placing of any stand, holder, vase, or other receptacle for flowers or plants which is deemed to be unsuitable for such purpose, is unsightly or is not physically attached to the monument, base or marker. Patio lights/flags may be placed on the base or on the monument of any grave provided they are set in containers provided on same, or in metal cylinders attached to same.

3. The Cemetery employees will remove from any grave any funeral design or floral piece which has become wilted or any other article or thing which is, in his/her opinion, unsightly.

BORDERS, FENCES, HEDGES

1. No border, fence, railing, trellis, coping or hedge or any other bounding or enclosing object or material shall be constructed, placed or planted in or around any plot other than for the purpose of operating the Cemetery as authorized the Board.
2. Any border, fence, railing, trellis, coping or hedge or any other bounding or enclosing object or material erected before the passing of this bylaw shall be removed when it reaches a state of disrepair as determined by the Board.
3. No tree or shrub shall be planted in the Cemetery. If any tree, shrub or plant in any way becomes detrimental to any adjacent grave, path or driveway or to the general appearance of the Cemetery or becomes dangerous or inconvenient to the public, the Board may arrange for the removal of such tree, shrub or plant or parts thereof.
4. The Board shall provide for the planting of trees and shrubs to preserve and maintain landscape features.
5. No full grave covers are allowed.

ALL ITEMS PLACED IN THE CEMETERY BY THE PUBLIC SHALL BE AT THEIR OWN RISK